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SUPERINTENDENT

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Board Members:

Jerry Register

District 1

Ginger Littleton

District 2

Pamm Chapman

District 3

Ryan Neves

District 4

Steve Moss

District 5

# MINUTES

BAY DISTRICT SCHOOL BOARD MEETING

APRIL 28, 2020

BOARD MEETING – 1:00 P.M. – BOARD ROOM

PUBLIC HEARING – 1:45 P.M. – BOARD ROOM

~~EXECUTIVE SESSION – COLLECTIVE BARGAINING~~ Canceled  
(immediately following School Board Meeting)

Present: School Board Chair Steve Moss and Superintendent Bill Husfelt.

Board Attorney Franklin Harrison, Vice Chair Pamm Chapman, School Board Member Ryan Neves and School Board Member Jerry Register were connected electronically.

The meeting was called to order at 1:00 p.m. by Chair Steve Moss who also gave the invocation and Superintendent Husfelt led the pledge of allegiance.

## I. APPROVAL OF AGENDA

Superintendent Husfelt requested the following revisions to the agenda:

- |                |                 |  |
|----------------|-----------------|--|
| <b>ADD:</b>    | <b>V.C.2.a.</b> | <b>Half Cent Sales Tax Collection</b>  |
|                | <b>V.C.2.b.</b> | <b>Hurricane Michael Expense Report</b>  |
|                | <b>V.D.1.</b>   | <b>Operational Support Services<br/>Request for Review and Approval of Plans</b>                   |
|                | <b>V.3.</b>     | <b>Administrative Recommendation<br/>Lisa Solots, Assistant Principal, Jinks<br/>Middle School</b> |
| <b>DELETE:</b> | <b>V.A.1.</b>   | <b>Contracts/MOUs/Agreements</b>   |
|                | <b>V.D.2.</b>   | <b>Interim/Final Payment</b>   |
|                | <b>VII.D.1.</b> | <b>Property Insurance Renewal 2020-2021</b>  |

Neves made the motion to approve to revised agenda, Chapman seconded. Motion passed unanimously.

## **II. ORGANIZATION REPORTS**

### **A. Association of Bay County Educators**

Alexis Underwood spoke on behalf of ABCE and shared that teachers are still waiting on a clear answer regarding the reading endorsement for this school year. The decision will be made by Florida Department of Education Commissioner Richard Corcoran. She asked that when given the opportunity to share words of encouragement with students, teachers and staff regarding distance learning please do. Kindness and patience are greatly needed and appreciated at this time.

### **B. Bay Educational Support Personnel Association**

No one from BESPAA requested to speak.

### **C. Bay Education Foundation**

Janet Kessler gave an update. There are 21 new scholars in the program. They are in the 8<sup>th</sup> or 9<sup>th</sup> grade. Virtual orientation is being scheduled now. During distance learning mentoring continues virtually. This requires that someone from Bay Education Foundation must be on the call which has kept staff very busy. New scholarship portal opened in January and 395 students applied for the 42 available graduation scholarships ranging from \$500 to \$8000. Winners will be announced in the next 2-3 weeks. Classroom grant monies award for this school year cannot roll to next year but these funds can be spent on supplies. Bay Education Foundation is seeking mentors, they have 14 mentors for 21 kids.

## **III. HEARING FROM THE PUBLIC**

No one from the public requested to speak.

## **IV. LEARNING COMMUNITY NEWS**

### **A. Board Members and Superintendent**

Superintendent Husfelt said that we are all overwhelmed by news regarding COVID 19. He suggested being prepared as this situation could cause the 2020-21 school calendar to be altered. He and staff are working on in service training for Google Meet and Canvas as too many distance learning platforms have created confusion. Bay Base will be most likely be opening with Phase 1

limits and this would restrict the number of children served. First served will be children of Bay District School employees, second served will be children of healthcare workers and first responders, third served will be all others. Husfelt went on to say that summer school is still scheduled.

Chapman thanked Sharon Michalik and her staff for all their work on alternate graduation plans for this school year.

**B. District Staff**

**V. CONSENT AGENDA**

**A. Assistant Superintendent Teaching and Learning Services**

1. ~~Contracts/MOUs/Agreements 2020-2021~~

**A. B. Human Resources and Employee Support Services**

1. Request to Approve Personnel Recommendations/Out of Field Teachers
2. Request Revision to the 19-20 District Approved List
3. Request Revision to the 19-20 Salary Schedule
4. Request Approval of the 2020-2021 **Payroll** Schedule

**B. C. Deputy Superintendent**

1. Request Approval of Revision to 2020-2021 Staffing Formula
2. Request Approval of Additional Units Allocation

**C. D. Business Support Services**

1. Purchasing and Contracting

2. ~~Interim / Final Payment~~
2. 3. Financial Information
  - a. **Half Cent Sales Tax Collection Report**
  - b. **Hurricane Michael Expense Report**

**D. Operational Support Services**

**1. Request for Review and Approval of Plans**

Register asked that V.C.2.a. Half Cent Sales Tax Collection Report and V.C.2.b. Hurricane Michael Expense Report be moved to Action.

Neves made the motion to approve the remaining Consent Agenda, Register seconded. Motion passed unanimously.

**VI. ADMINISTRATIVE RECOMMENDATIONS**

1. Lora Frowert, Northside Elementary Principal

Chapman made the motion to approve, Register seconded. Motion passed unanimously.

2. Ivan Beach, Deane Bozeman Principal

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

3. **Lisa Solots, Jinks Middle Assistant Principal**

Chapman made the motion to approve, Neves seconded. Motion passed unanimously.

**VII. ACTION ITEMS**

**A. School Board Members and Attorney**

1. Consideration of renaming the music room at Southport Elementary to honor Rhonda Hawley

Register made the motion to approve, Neves seconded. Motion passed unanimously.

2. Resolution authorizing necessary action for the School Board to issue Series 2020 Certificate of Participation in an amount not to exceed \$42M to finance the new school at Panama City Beach

Register made the motion to approve the first Resolution, Chapman seconded. Motion passed unanimously.

Register made the motion to approve the second Resolution, Neves seconded. Motion passed unanimously.

**B. Recess for a meeting of the Bay Education Facilities Finance Corporation**

Meeting readjourned at 2:30 p.m.

**C. Superintendent**

1. 2020 Graduation Plan Recommendation

Chapman made the motion to approve, Register seconded. Motion passed unanimously.

**~~D. Business Support Services~~**

- ~~1. Property Insurance Renewal 2020-2021~~

**D. E. Human Resources and Employee Support Services**

1. Request to Advertise New/Revised Job Descriptions

Chapman made the motion to approve, Neves seconded. Motion passed unanimously.

**E. F. Operational Support Services**

1. Bay High **Change Order** – Culpepper Construction

Register made the motion to approve, Chapman seconded. Motion passed unanimously.

2. Secured Entry Projects – ~~Haney Technical~~ and Bay High GMP – GAC

Register made the motion to approve, Neves seconded. Motion passed unanimously.

3. Bay Base Secured Entry Projects GMP – Cedar Grove, Cherry Street and Northside Elementary

Neves made the motion to approve, Chapman seconded. Motion passed unanimously.

4. Bid Results for Demo **old Gym** at Rutherford High School

Register made the motion to approve, Neves seconded. Motion passed unanimously.

5. Mowat Middle School Media Center Hurricane Restoration GMP

Register made the motion to approve, Neves seconded. Motion passed unanimously.

**VIII. PUBLIC HEARING – 1:45 P.M.**

**A. Bay District Job Descriptions**

1. Assistant to the Executive Director

Register made the motion to approve, Neves seconded. Motion passed unanimously.

**IX. ~~EXECUTIVE SESSION – COLLECTIVE BARGAINING~~ - *Canceled***  
(Immediately following School Board Meeting)



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**Steve Moss - Chair**



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**Bill Husfelt - Superintendent**